



Transaction Privilege Tax Changes and News

This publication is an informational notice included with the October 2004 Transaction Privilege Tax Return.

CITY OF EL MIRAGE

Effective June 1, 2004: The Mayor and City Council of the City of El Mirage passed ordinance number 004-03-11. Ordinance 004-03-11 selects Model Option 15 thus instituting Article VI-Use Tax of the Model City Tax Code. The City of El Mirage use tax rate is **3%** and shall be reported using **EM002**.

Ordinance 004-03-11 also increases the Transaction Privilege Tax License Fee to \$15.00.

DEPARTMENT TO CHANGE INTERNET ADDRESS

The department will be changing the internet site address and email addresses on October 1, 2004 to www.azdor.gov. The Governor's office has asked that the change be made so that all State of Arizona agencies will have addresses that end with .gov. This domain name (the .gov) is only used by government organizations and should (among other things) help our taxpayers to distinguish between us and some of the fake government sites that are actually commercial sites masquerading as government entities. Email addresses will also change to become more consistent with the site address. azdor is not case sensitive. The old site and email addresses will remain functional for at least six months.

New email addresses will be first initial, last name then the @ symbol followed by azdor.gov

For example, John Doe's address was doej@revenue.state.az.us and the new address will be jdoe@azdor.gov

AZTaxes.gov will not be affected by this change.

FILING REMINDERS

The department will be closed on:

- Veteran's Day – Thursday, November 11, 2004.
- Thanksgiving Day – Thursday, November 25, 2004.

Since the 25th is a holiday, the 26th will be considered a timely postmark for those mailing in their TPT return and payment.

How to reset your password on AZTaxes.gov

Type your User PIN into the designated box on the Login page and click the Password Reset link below the Login button.

You will receive an email with your new temporary password. Log into the site with the temporary password and you will be asked to change the password again.

Please choose a password that has a combination of letters, numbers and punctuation and is at least 8 characters in length to make it as secure as possible.

Changes that affect your TPT license

- **Changes in ownership** require a new license because licenses are not transferable. Use the *Arizona Joint Tax Application* to apply for a new license if your business changes from a sole proprietorship to a partnership or corporation, or undergoes a similar change in organization. Also, if the business is a partnership and partners are added or removed, a new license is required.
- **Changes in business location** do not require a new transaction privilege license number unless the business is moving to a different county. When locations are added or there are changes in the business name (or DBA) the license number does not change; however, a new license is printed. License fees are required when these changes are made and the business receives a new print of the license.
- **Other business changes** that should be reported to the Department of Revenue include changes in the mailing address or location of audit records, requests to suspend licenses when the business plans to temporarily cease operations, and requests to change filing frequency. These changes do not require a license fee.

Department of Revenue Telephone Numbers & Web addresses

Individual & Corporate Income Tax	(602) 255-3381
Toll-free from area codes 520 and 928	(800) 352-4090
Transaction Privilege Use, Withholding Tax, Licensing	(602) 255-2060
Toll-free from area codes 520 and 928	(800) 843-7196
Hearing Impaired TDD User	(602) 542-4021
Toll-free from area codes 520 and 928	(800) 397-0256
To order forms by phone	(602) 542-4260
Forms by fax	(602) 542-3756
Forms and instructions are also available on our website at	www.azdor.gov
Businesses can now register, file and pay online at	www.AZTaxes.gov

AZTAXES.GOV

Join the thousands of Arizona businesses who save time, money, and aggravation by E-filing their returns on www.AZTaxes.gov.

How easy is it to file using [AZTaxes.gov](http://www.AZTaxes.gov)? Just log in to the site, choose the filing option, and enter your sales or withholding data. The website makes the calculations and gives you a confirmation when the transaction is submitted. It's that easy....no postage costs or processing related errors!

How do I get signed up to use the site? It's simple. Just fill in the registration information requested after clicking the "Registration" option on the Home Page. Print the document, sign it and send it in. When you receive your PIN and Password, you simply log in and you are ready to go!



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Arizona TaxNews is the monthly newsletter from the Arizona Department of Revenue that provides the latest information on all major taxes administered, including income, estate, property, and transaction privilege tax. New legislation, rules and regulations, changes in department procedures and policies, and information about forms is detailed.

The *Arizona TaxNews* is available online at www.azdor.gov/txnews.htm. If you prefer to have it mailed to you, the cost is \$10.50 per year. You may pay by check or use your credit card and mail in this form. Make your check payable to the Arizona Department of Revenue and send the check along with this form to:

Arizona TaxNews
Arizona Department of Revenue
PO Box 1286
Phoenix AZ 85001-1286

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